

**City of Anaheim  
Homebuyer Application Checklist**

**Please submit copies of the requested documentation listed below that apply to your household. The only original documents that will be accepted are the attached City Forms.**

- City Application: Complete all applicable sections (original document).
- Consent to gather information (original document).
- Current driver license or valid photo I.D. for all applicants.
- Proof of legal residency in the United States (birth certificate, alien resident, passport, naturalization certificate) for **all** household members, including children.
- Copy of Social Security cards for **all** household members including children.
- Three (3) months recent employment paystubs for all household members over the age of 18. **NOTE: Any person intending to occupy the home you purchase is considered a household member.**
- Four (4) **most recent** months of complete bank statements including blank pages (savings, checking, certificate of deposit, 401K, retirement fund, etc.) for all household members over the age of 18.
- Three (3) **most recent** years of federal income tax returns for all household members over the age of 18, including W-2s for those 3 years.
- All other sources of income for **all** household members over the age of 18 (Social Security, Pensions, Unemployment, Annuity, Interest, etc.)
- Legal proof of child support, spousal support, child custody, etc. that affects family income.
- If source of downpayment is in the form of a gift, **HOME BUYER GIFT LETTER** (original document) must be completed and signed by the donor. Donor verification of funds must be attached to the Gift Letter (i.e. copy of bank statement showing gift amount on deposit).
- Self-employed individuals will be required to submit most recent 12 months of personal and/or business checking account statements.
- Any household member over the age of 18 attending school full-time, must provide proof of school schedule and a school photo I.D. card. (minimum of 12 units is required).

**The processing of your application WILL BE DELAYED IF ALL DOCUMENTS THAT APPLY ARE NOT SUBMITTED WITH THE APPLICATION.**